

Quick Guide to formatting references in APA style (6th ed.)

This pamphlet only gives common examples. See the APA manual and web site, also your study provider's guidelines for more advice. Note there are **three spaces** at the beginning of the second and subsequent lines of each reference. For **book and journal article titles**, only the first word, first word after a colon, and proper names in titles have a capital first letter. **Journal titles** have a capital first letter on every key word. Punctuation and formatting is very important; it should be exactly as given in these examples.

Changes from APA 5th ed: Country name (except for U.S.) after place of publication. For 1-7 authors, list all. If 8 or more authors: Give first 6, then ... last author. DOI to be given for online material if available. No longer put date retrieved for internet material unless the material may change over time (e.g, Wikis).

BOOKS and REPORTS

Book with no author or editor named

Dorlands's illustrated medical dictionary (32nd ed.). (2012). Philadelphia, PA: Saunders.

Book with author's name given as 'Anonymous' (if no author stated, use example above)

Anonymous. (1999). *Courage and grace: One woman's journal of recovery from food addiction and obesity*. Taupo, N.Z.: Avalon.

Book or report with series statement

Blakely, T., Tobias, M., Atkinson, J., Yeh, L-C., & Huang, K. (2007). *Tracking disparity: Trends in ethnic and socioeconomic inequalities in mortality, 1981-2004*. (Public Health Intelligence Occasional Bulletin No. 38). Wellington, N.Z.: Ministry of Health.

Book where author is also the publisher

Maloney-Moni, J. (2006). *Kia mana: A synergy of wellbeing*. Opotiki, N.Z.: Author.

Book or Report with government department or other body as author

Tairāwhiti District Health. (2006). *District annual plan 2006-2007*. Gisborne, N.Z.: Author.

Book with up to 7 authors

Chilton, S., Melling, K., Drew, D. & Clarridge, A. (2004). *Nursing in the community: An essential guide to practice*. London, U.K.: Hodder Arnold.

Book with 8 or more authors

Broom, D., Deed, B., Dew, K., Durie, M., Germov, J., Kirkman, A., ... Walke, S. (2007). *Health in the context of Aotearoa New Zealand*. Melbourne, Australia: Oxford University Press.

(i.e., the first 6, then ... the last author)

Book with editor(s)

Arkowitz, H., Westra, H. A., Miller, W. R., & Rollnick, S. (Eds.). (2008). *Motivational interviewing in the treatment of psychological problems* (2nd ed.). New York, NY: Guilford Press.

Chapter in Book

Baker, F. M., & Lightfoot, O. B. (1993). Psychiatric care of ethnic elders. In A. C. Gaw (Ed.), *Culture, ethnicity and mental illness* (pp. 517-552). Washington, DC: American Psychiatric Press.

Conference proceedings

Format conference papers as per chapter in book example. Follow book examples for formatting whole conference proceedings.

JOURNAL ARTICLES (give DOI if available)

Up to 7 authors, list all (first example gives online DOI)

Herbst-Damm, K. L. & Kalik, J. A. (2005). Volunteer support, marital status, and the survival times of terminally ill patients. *Health Psychology, 24*, 225-229. doi:10.10737/0278-6133.24.2.225

Saywitz, K. J., Mannarino, A. P., Berliner, L. & Cohen, J. A. (2000). Treatment for sexually abused children and adolescents. *American Psychologist, 55*, 1040-1049.

8 or more authors

Hussey, P., Anderson, G., Berthelot, J-M., Feek, C., Kelley, E., Osborn, R., ... Epstein, A. (2008). Trends in socioeconomic disparities in health care quality in four countries. *International Journal for Quality in Health Care, 20*(1), 53-61.

(i.e., the first SIX ... then the last author)

Article in online only journal

Signal, L., Martin, J., Reid, P., Carroll, C., Howden-Chapman, P., Ormsby, V. K. ... Wall, T. (2007). Tackling health inequalities: Moving theory to action. *International Journal for Equity in Health, 6*(12). Retrieved from: <http://www.equityhealthj.com/content/6/1/12>

OTHER

Course handouts, Lecture Notes

See instructions in your study provider's APA style guidelines, as recommended formats can vary. Normally referenced in the same way as books.

Newspaper article (printed version)

Caspari, S. (2006, December 2). Gisborne house market still strong. *Gisborne Herald*, p. 1.

Newspaper article (online version)

'Herceptin heroines' in for long haul. (2008, February 13). *New Zealand Herald*. Retrieved from: <http://www.nzherald.co.nz/> [add the rest of URL].

NZ Legislation (<http://www.legislation.govt.nz>)

Children's Commissioner Act 2003, 2003 S.N.Z. No. 121 (amended 2007), available at <http://www.legislation.govt.nz/> [Add the rest of URL].

Personal communications

Cite personal communications **in text only**, e.g.: (R. Dymock, personal communication, September 24, 2010). [**Don't include in reference list.**]

Standards

Ministry of Health. (2001). *The health and disability standards: Te avarua o te hauora*. (NZS 8134:2001). Wellington: Standards New Zealand.

If online, omit publisher, and add 'Retrieved from:' [http://URL]

Tairawhiti District Health clinical policies

Tairawhiti District Health. (2008). *Pressure ulcer prevention*. Gisborne: Author. Retrieved from: <http://intranet.tdh.local/Policy/policyarea.aspx>

Theses

Robertson, H. R. (2006). *An impact evaluation: Healthy Messages Calendar (Te Maramataka Korero Hauora)*. (Unpublished master's thesis). Massey University, Albany, N.Z.
[For Ph.D use '(Unpublished doctoral dissertation)']

Website material (See also <http://tinyurl.com/25zmfbk>)

Give author and date if known, title [or description in sq. brackets if no title] 'Retrieved from: [http://URL]'

IN-TEXT CITATIONS

No author (Children's Commissioner Act 2003) *or* It is regulated by the *Children's Commissioner Act 2003*...

1-2 authors: (Smith, 2003) *or* A study by Smith (2003) shows...

(Smith & Jones, 2007) *or* As illustrated by Smith and Jones (2007) ...

For 3-5 authors, cite all the first time cited, but only first author then 'et al.' and year for subsequent citations. If the work has **6 or more authors**, cite just the first author then 'et al.' and year throughout.

Citing a secondary source:

Bloggs (as cited in Smith and Jones, 2007) suggests that... [NB: only list Smith & Jones in your reference list, not Bloggs.]

Further reading (also <http://www.apastyle.org/>)

American Psychological Association. (2010). *Publication manual of the American Psychological Association* (6th ed.). Washington, D.C.: Author.



Quick Guide to Formatting Reference lists in APA Style

Tairawhiti District Health
Library

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