



**PRIMARY HEALTH CARE NURSE ADVISORY GROUP  
DRAFT MINUTES**

**Date:** 24<sup>th</sup> May 2010  
**Time:** 1.30-3.30pm  
**Location:** Morris Adair Boardroom  
**Present:** Heather Robertson (Nurse Leader Community Care)  
 Megan Holmes, (Plunket)  
 Julia Crawshaw (District Nurses)  
 Cheryl Johnson NPH  
 Robyn Dymock (TDH Education coordinator)  
 Natasha Ashworth (TPHO)  
 Kym Brown Leighton House  
 Vinessa Taylor Leighton House  
**Apologies:** Jane Wilkie, Debbie Higgins Diane Williams  
**Minute Taker:** Heather Robertson

**Minutes and Actions of this Meeting**

Item	Action	Person responsible
<b>Matters Arising from Previous Minutes Nurse Leader Report</b>	<ul style="list-style-type: none"> <li>▪ Mental Health NP development one off funding has been approved. There will be an expression of interest out for this</li> <li>▪ Presented by Heather</li> <li>▪ Report attached              May 10.doc</li> </ul>	Heather
<b>Apologies</b>	<ul style="list-style-type: none"> <li>▪ My apologies for the late meeting date change to allow people to attend the Whanau Ora presentation. I have enclosed the PowerPoint presentation by Tariana Turia and officials if anyone would like to view this.              Whanau Ora.pdf</li> </ul>	
<b>General business</b>	<ul style="list-style-type: none"> <li>▪ Nurse practitioner update- Natasha is on a NP pathway that is CTA funded – this is another way to support NP development. Robyn pointed</li> </ul>	

out that there is always uncertainty re the availability of CTA funding and many nurses missed out on this funding this year.

- Business case update- There are two primary health business cases that have influence in Tairawhiti. The Midland business case and the Maori Coalition. Natasha and Heather are on several working parties for the Midland business case but to date have not been invited to be involved in any discussions. Will keep you updated as information comes to hand.
- TAIMNED – information needs to be updated. Let Robyn Jane or Heather know if there is out of date information or anything you want to add. The education on offer needs to be inclusive for example there was recently a clash with the diabetes update and cervical screening. It would be good to have an idea of the number of hits on this website and the usage by primary health care nurses.
- Heather has been working on the primary health care nurse portal. Plunket has an item see enclosed document as a starter if people want to start developing one for their areas

All



Nurse roles in  
primary health care.d

- Dates for the rest of the year



dates for 2010.doc

- Plans for what to achieve as a group for next financial year- A question was raised by two people unable to attend this meeting re is that the purpose of the group?– need to revisit the TOR (copy enclosed). In the TOR it includes developing a strategic overview of primary health care nursing in Tairawhiti and contributing to the PHC Nursing perspective to TDH Strategic Goals for Nursing and Midwifery and other Strategic Plans.



TOR version 4.doc

- Primary Health Care forum – next one scheduled for July. A request was

for otoscopy training by ear nurse specialist. Discussion was held re the otoscopy training that was held out of town and that is now coming to Gisborne in August for \$300 per person – the feedback from this was positive. We have local talent and local referral pathways – this could be held by local people. Cheryl will get the content of the out of town event and we can look and see what we can pull together for here.

- International Year of the Nurse theme for this year is making a difference in global health - there is a good website re this <http://www.2010iynurse.net/Default.aspx>. There is some planned activity and there was discussion around promoting excellence in nursing, a poster competition, a pictorial gallery of PH nursing; also in conjunction with 25 years of Gisborne Hospital in the current site, 80 years of Nursing in Gisborne and the launch of a book relating to Nursing in Gisborne. All
- Board reports – thank you for those who contributed to this report – a copy of which is enclosed. We will be asked to contribute to the one for next month if people could send their items in to Heather to collate All



March 2010.doc

- NETP Expansion update- All is going well with the two new graduates at NPH, the one at Te Wiremu and the late starter at Dunblane. All need to start thinking about placements now for next year. All
- Death & Dying – TDH is offering staff some training around death and dying. This may be modified for non-TDH staff in time. A discussion was held around the need for training in talking with families about death and dying. Nurses are usually very good after the event but not so articulate with families during the dying process. This has been identified in the education on the Liverpool Care Pathway and something that Heather is working on to address. Heather
- Plunket – will soon be moving to a new hub as they have outgrown their current facilities – Venue to be announced in the near future. Also Plunket does visit in the rural areas hence Megan’s Western Rural role.
- NPH – will soon be moving out of the Army Hall to a new venue at the old Video Source building in the Kaiti Mall.
- NPH would like an updated list of who does what at the old PHU. No one is sure of who does what anymore. Heather to follow up. There is Heather

an expectation from school communities that the rural nurses will provide a wide variety of services which they are not able to do.

- Youth health update- Well Child was given a short term contract to set up school based youth health services in decile 1 & 2 schools. This includes HEEADS assessments on all year 9 students.
- Heather discussed the possibility of education sessions for nurses working in Aged care. Suggestions of topics from the group included SBARR, nurse specialists, dementia.
- Natasha is acting as the practice nurse liaison and has re-implemented the practice nurse group. They will meet 6 weekly after hours and cover a range of topics. One request was to have time to present case reviews for peer input. Natasha
- Natasha raised an issue of the difficulty with nurses having easy access to Xray and lab results and discharge summaries from TDH. It appears there is as blockage somewhere and is the necessary? Heather to follow up. Heather
- Online smoking cessation – Heather has just completed this half hour training which was simple to do. All nurses should have smoking cessation training and be able to prescribe nicotine replacement therapy. It would be suitable for nurses working in aged care as there are a significant number of caregivers who smoke and they would be able to support them should they choose to give up. Links to the training are available on the TAIMNED website.
- District nurses- have introduced a community response team (CRT). The aim of this service is to reduce “social” and other admissions that can be safely managed in the community. At this stage it is planned that the emergency department will be covered by an on-call CRT co-ordinator 8-4.30 Monday to Friday. The co-ordinators will be taken from occupational therapy, physiotherapy and district nurses. The co-ordinator in liaison with the emergency department will identify potential patients. Once they have been medically assessed they will be assisted in their safe discharge home. This has to date, already enabled safer discharge from ED.
- District nurses now offer IV Outpatient Clinics. Julia has spoken with the senior medical team and since then the number accessing this service has increased.
- Patricia Sheehan from the TDH library offered her help and support for

**TDH Library update**

non TDH staff re the use of the Library. She has access to a range of electronic journal etc if people need any information. Enclosed is her presentation that includes some excellent websites



Library presentation  
TP.ppt

## Meeting dates

Next meeting Monday 16<sup>th</sup> August - Morris Adair Board room

**Please feedback re minutes by Friday 4<sup>th</sup> June. Now that the previous November minutes were confirmed they will go on the TAIMNED website. When checking these minutes it is important to remove any identifying factors if not for public viewing – they will go on the website after the next meeting if all agree**